

Request for Destruction of Data

I _____ of _____
Name Company Name (If Business Request)

Address, City, State, Zip

Phone/Cell/Fax #

Do hereby Request the Destruction of Data on Media Type:

Serial #'s of Media (if applicable)

See Attached if needed

I would like Data Destroyed using:

___ Physical Destruction -100% SECURE w/Notarized Documentation

___ Electronic Wipe -Not 100% SECURE

I am aware that due to the labor involved to secure 100%
Destruction of Data there are fee's that apply.

\$2.00 pr. Hard Drive or \$20.00 pr. dozen

\$3.00 Notary Fee

Signature

Date/Time

____:____ am/pm